# Planning

## A. Knowledge of Academic Discipline(s) and Pedagogical Theory (INTASC 1)

1. Demonstrates content knowledge of specific discipline(s)  
   | 5 | 4 | 3 | 2 | 1 | NA |
2. Demonstrates pedagogical knowledge of specific discipline(s)  
   | 5 | 4 | 3 | 2 | 1 | NA |
3. Demonstrates knowledge and understanding of standards in reference to specific discipline(s)  
   | 5 | 4 | 3 | 2 | 1 | NA |
4. Demonstrates use of appropriate and accurate outside knowledge to make lesson relevant and applicable  
   | 5 | 4 | 3 | 2 | 1 | NA |

**Total Score (Category A):**

**Comments on Knowledge:**

## B. Long Range Planning (Unit Plan) (INTASC 1, 2, 3, 4, 7)

1. Demonstrates order, appropriate arrangement, and foresight in planning  
   | 5 | 4 | 3 | 2 | 1 | NA |
2. Plans effective sequences of instructional experiences to reach long range (unit) objective  
   | 5 | 4 | 3 | 2 | 1 | NA |
3. Uses a variety of instructional methods to meet objectives  
   | 5 | 4 | 3 | 2 | 1 | NA |
4. Demonstrates planning for students with special needs  
   | 5 | 4 | 3 | 2 | 1 | NA |
5. Creates age-appropriate plan  
   | 5 | 4 | 3 | 2 | 1 | NA |
6. Writes clear and appropriate objectives  
   | 5 | 4 | 3 | 2 | 1 | NA |
7. Planning demonstrates knowledge and understanding of curriculum expectations, New York State Standards, and discipline specific national standards  
   | 5 | 4 | 3 | 2 | 1 | NA |
8. Shows creativity in long range (unit) planning  
   | 5 | 4 | 3 | 2 | 1 | NA |
9. Creates long range (unit) plan that has a positive impact on learning  
   | 5 | 4 | 3 | 2 | 1 | NA |
10. Plans effective demonstration (with appropriate teaching cues)  
    | 5 | 4 | 3 | 2 | 1 | NA |
11. Plans for physical and emotional safety (well-being), and welfare of others  
    | 5 | 4 | 3 | 2 | 1 | NA |

**Total Score (Category B):**

**Comments on Long Range (Unit) Plan:**

She developed a well-integrated unit plan on weather. It included reading, writing, science, & math activities.
C. Lesson Plan (INTASC 1, 2, 3, 4, 7)

1. Creates age-appropriate objectives  
2. Writes clear and appropriate lesson objectives  
3. Demonstrates knowledge and understanding of curriculum expectations, New York State Standards, and discipline specific national standards  
4. Demonstrates order, appropriate arrangement, and foresight in planning  
5. Plans effective sequences of instructional experiences to reach objectives  
6. Plans lessons to be completed in allotted time  
7. Uses a variety of instructional methods to meet objectives  
8. Plans alternative strategies and activities for use, if necessary  
9. Demonstrates planning for students with special needs  
10. Demonstrates planning for cultural, racial, gender, and ethnic diversity  
11. Plans lessons that utilize students prior knowledge or experiences  
12. Shows creativity in planning lessons  
13. Creates lessons that have a positive impact on learning  
14. Plans effective demonstration (with appropriate teaching cues)  
15. Plans closure to lessons that summarizes, reviews, and links to future assignments/classes  
16. Plans for physical and emotional safety (well-being), and welfare of others

Total Score (Category C): ___

Comments on Lesson Plan:

Sue has effectively initiated lessons and sequenced steps within a lesson. Continue to build on student experiences. Sue has been especially effective in building student vocabulary.
## Implementation

### A. Introduction/Anticipatory Set (INTASC 4)

1. Presents introduction that focuses student attention
   - Score: 5

2. Presents academic expectations and gives directions that are clearly stated at or near beginning of the lesson
   - Score: 5

3. Clearly conveys objectives of lesson or activity
   - Score: 5

4. Presents an effective review
   - Score: 5

5. Uses appropriate techniques and methods while introducing lesson or activity
   - Score: 5

6. Generates enthusiasm for and interest in lesson topic
   - Score: 5

7. Explains how lesson builds on previous knowledge
   - Score: 5

8. Demonstrates relevance of the lesson to real life
   - Score: 5

Comments on Introduction:

Total Score (Category A):

### B. Communication and Language (INTASC 6)

1. Speaks clearly and succinctly
   - Score: 5

2. Uses voice effectively (pitch, tone, volume)
   - Score: 5

3. Writes neatly and legibly
   - Score: 5

4. Converses at students' level of understanding
   - Score: 5

5. Communicates in a professional manner
   - Score: 5

6. Demonstrates correct grammar, spelling, and usage
   - Score: 5

7. Demonstrates effective listening skills
   - Score: 5

Comments on Communication and Language:

Total Score (Category B):
C. Application of Pedagogical Techniques (INTASC 1, 2, 3, 4, 5)

<table>
<thead>
<tr>
<th></th>
<th>1. Relates educational theory to common classroom practice</th>
<th>2. Prepares equipment and materials in advance</th>
<th>3. Teaches to students' level</th>
<th>4. Directs the learning activity appropriately</th>
<th>5. Presents ideas, skills, tasks, and procedures effectively</th>
<th>6. Responds effectively to differing rates of learning</th>
<th>7. Responds appropriately to individual differences in learning styles</th>
<th>8. Responds effectively to cultural, racial, gender, and ethnic diversity</th>
<th>9. Uses instructional time effectively and efficiently</th>
<th>10. Provides guided and independent practice to attain objectives</th>
<th>11. Uses a variety of instructional strategies to meet the various styles of student learning (e.g., student modeling, cooperative grouping)</th>
<th>12. Provides specific feedback, reinforcement, and re-teaching, as necessary</th>
<th>13. Uses a variety of appropriate instructional strategies to meet specific objectives</th>
<th>14. Maintains student attention and interest, and is enthusiastic while teaching</th>
<th>15. Adapts quickly and easily to unexpected situations or outcomes</th>
<th>16. Conducts effective demonstration (with appropriate teaching cues)</th>
<th>17. Provides closure to lessons that summarizes, reviews, and links to future assignments/classes</th>
<th>18. Ensures the physical and emotional safety (well-being), and welfare of others</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>5 4 3 2 1 NA</td>
<td>5 4 1 2 1 NA</td>
<td>5 4 3 2 1 NA</td>
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</tbody>
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Comments on Pedagogical Techniques:

Total Score (Category C): ____
D. Questioning (INTASC 5, 6)
1. Asks a variety of questions that stimulate student thinking 5  
2. Asks age-appropriate questions 5  
3. Encourages higher-order thinking and problem-solving skills 5  
4. Facilitates meaningful discussions 5  
5. Uses appropriate "wait time" before answering questions 5  

Comments on Questioning:

Significant growth in this area. Questioning opens doors!

Total Score (Category D): ___

E. Teacher Positioning (INTASC 6)
1. Uses movement to assure students are on-task and to alleviate causes of unacceptable behavior 5  
2. Uses movement to clarify understanding, identify problems, and use alternate strategies, if necessary 5  
3. Rarely has back to the class 5  

Comments on Teacher Positioning:

Very effective

Total Score (Category E): ___

F. Pacing (INTASC 5)
1. Maintains appropriate pacing 5  
2. Demonstrates flexibility in lesson pacing as needed 5  
3. Provides a smooth and safe transition from one activity to another 5  

Comments on Pacing:

Total Score (Category F): ___
G. Behavioral Management (INTASC 5)

<table>
<thead>
<tr>
<th>Task</th>
<th>Rating</th>
</tr>
</thead>
<tbody>
<tr>
<td>Establishes behavioral expectations in a clear and concise manner at the appropriate time</td>
<td>5 4 3 2 1 NA</td>
</tr>
<tr>
<td>Uses non-verbal discipline techniques effectively</td>
<td>5 4 3 2 1 NA</td>
</tr>
<tr>
<td>Models responsible and respectful behavior</td>
<td>5 4 3 2 1 NA</td>
</tr>
<tr>
<td>Demonstrates self-control, tact, patience, consistency, and fairness</td>
<td>5 4 3 2 1 NA</td>
</tr>
<tr>
<td>Remains calm during a predicament</td>
<td>5 4 3 2 1 NA</td>
</tr>
<tr>
<td>Demonstrates appropriate assertiveness</td>
<td>5 4 3 2 1 NA</td>
</tr>
<tr>
<td>Uses reinforcement of appropriate and desired behavior in a timely and consistent manner</td>
<td>5 4 3 2 1 NA</td>
</tr>
<tr>
<td>Responds effectively to disruptive students</td>
<td>5 4 3 2 1 NA</td>
</tr>
<tr>
<td>Pauses appropriately in response to student behavior</td>
<td>5 4 3 2 1 NA</td>
</tr>
<tr>
<td>Maintains necessary classroom routines and expectations for student behavior</td>
<td>5 4 3 2 1 NA</td>
</tr>
<tr>
<td>Promotes a sense of community</td>
<td>5 4 3 2 1 NA</td>
</tr>
<tr>
<td>Uses students' names</td>
<td>5 4 3 2 1 NA</td>
</tr>
</tbody>
</table>

Comments on Behavioral Management:
"Chores"

Total Score (Category G): ____

H. Instructional Materials (INTASC 4)

<table>
<thead>
<tr>
<th>Task</th>
<th>Rating</th>
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</thead>
<tbody>
<tr>
<td>Uses boards effectively (black, white, bulletin) to meet specific objectives</td>
<td>5 4 3 2 1 NA</td>
</tr>
<tr>
<td>Uses a variety of appropriate instructional resources to meet specific objectives</td>
<td>5 4 3 2 1 NA</td>
</tr>
<tr>
<td>Uses equipment and technology effectively to meet specific objectives</td>
<td>5 4 3 2 1 NA</td>
</tr>
</tbody>
</table>

Comments on Instructional Materials:
Magnetic/alphabet boards:
Charts:
Prepares "books" for instructional purposes.
III. Assessment (INTASC 8)

1. Develops a variety of appropriate assessment tools that correspond to specific objectives
   5 4 3 2 1 NA

2. Distinguishes between and uses both summative and formative assessment
   5 4 3 2 1 NA

3. Monitors individual student's progress toward lesson objectives/standards
   5 4 3 2 1 NA

4. Provides feedback to students regarding their performance
   5 4 3 2 1 NA

5. Maintains accurate records of individual student progress to identify strengths and needs
   5 4 3 2 1 NA

6. Analyzes student responses while teaching and integrates that information into teaching and further planning
   5 4 3 2 1 NA

7. Makes appropriate instructional choices and adjustments based on formal and informal evaluations
   5 4 3 2 1 NA

Total Score:_____

Comments on Assessment:
Sue was able to do several running records with students & then assess the data to determine strengths weaknesses & instructional strategies.

IV. Personal and Professional Characteristics and Traits

A. Personality Traits (INTASC 9)

1. Demonstrates punctuality
   5 4 3 2 1 NA

2. Demonstrates responsibility
   5 4 3 2 1 NA

3. Demonstrates flexibility
   5 4 3 2 1 NA

4. Demonstrates enthusiasm/motivation
   5 4 3 2 1 NA

5. Demonstrates self-reliance
   5 4 3 2 1 NA

6. Demonstrates resilience
   5 4 3 2 1 NA

7. Displays common sense
   5 4 3 2 1 NA

8. Displays sense of humor
   5 4 3 2 1 NA

9. Demonstrates self-confidence and poise
   5 4 3 2 1 NA

10. Demonstrates vitality for job requirements
    5 4 3 2 1 NA

Total Score (Category A):_____

Comments on Personality Traits:
Positive, enthusiastic young lady.
## Abilities (INTASC 9, 10)

1. Maintains a professional, positive, and supportive relationship with students  | 5 | 4 | 3 | 2 | 1 | NA
2. Maintains a professional, positive, and supportive relationship with school personnel | 5 | 4 | 3 | 2 | 1 | NA
3. Demonstrates ability to try new things (willingness to risk) | 5 | 4 | 3 | 2 | 1 | NA
4. Demonstrates initiative | 5 | 4 | 3 | 2 | 1 | NA
5. Demonstrates creativity and resourcefulness | 5 | 4 | 3 | 2 | 1 | NA
6. Demonstrates ability to evaluate own teaching | 5 | 4 | 3 | 2 | 1 | NA
7. Demonstrates receptiveness to constructive suggestions | 5 | 4 | 3 | 2 | 1 | NA
8. Carries out instructions or suggestions | 5 | 4 | 3 | 2 | 1 | NA
9. Demonstrates knowledge of legal issues needed to be an effective teacher | 5 | 4 | 3 | 2 | 1 | NA
10. Fulfils all non-teaching duties (e.g., study hall, lunch duty) | 5 | 4 | 3 | 2 | 1 | NA
11. Participates in professional activities | 5 | 4 | 3 | 2 | 1 | NA
12. Writes understandable, pertinent, content-accurate, logically organized reports to parents and other professionals | 5 | 4 | 3 | 2 | 1 | NA
13. Shows mastery of mechanics and written grammar in reports | 5 | 4 | 3 | 2 | 1 | NA
14. Exhibits correct grammar and appropriate pragmatics during oral interactions with parents or other professionals | 5 | 4 | 3 | 2 | 1 | NA
15. Reports clear, accurate, well-organized, and pertinent information orally to parents or other professionals | 5 | 4 | 3 | 2 | 1 | NA

Comments on Abilities:

Total Score (Category B): ___