

SGA
LED MESSAGE BOARD FORM

TODAY'S DATE: _____

ORGANIZATION/DEPARTMENT: _____

YOUR NAME: _____ **TELEPHONE NUMBER:** _____

POSITION: _____

PLEASE KEEP MESSAGE SHORT AND EASY TO READ

MESSAGE START DATE: _____ **END DATE:** _____

MESSAGE INFORMATION NEEDED:

EVENT: _____

DATE: _____

TIME: _____

WHERE: _____

SHORT DESCRIPTION~IF NECESSARY: _____

**SGA reserves the right to edit messages for content
and to fit format of the led machine.**

The LED machine was purchased by SGA in 2002 with student MAF funds