

MINUTES
LRPC Meeting
December 5, 2008

Present: Chris Cirmo, Diane Craft, Mel King, Dave Ritchie, Kimberly Rombach

Chair Cirmo convened the meeting at 8:40.

King motioned and Rombach seconded approval of the 11/21/08 minutes. Approved.

Cirno reported on the December 1st Joint Chairs Council (JCC) meeting at which he shared the LRPC document "Charge and Procedure of the Long-Range Planning Committee." He characterized the reaction to the document as positive. A suggestion was made to add a statement to section III indicating that the LRPC will *integrate recommendations*. Cirno will continue collecting comments on the document from the Joint Chairs Council members and bring those comments to the next LRPC meeting.

Cirno reported that the Strategic Planning Steering Committee (SPSC) meeting, held 12/4/08, determined that a first step is to shorten and clarify the college's current Mission Statement. Cirno noted that there are no plans to change the mission of the college. The intent is only to clarify the statement of that mission. The SPSC wishes to revise the Mission Statement between now and the end of January. Toward that end, the SPSC plans to solicit comments and suggestions for the Mission Statement revision from across the campus community. Ritchie encouraged members of the LRPC to respond when the campus community is asked to comment regarding revision of the Mission Statement. The LRPC plans to discuss the Mission Statement revisions at the next LRPC meeting in late January 2009.

Cirno plans to present the LRPC Charge and Procedures of the Long-Range Planning Committee to the Faculty Senate Steering Committee at their next meeting in late January 2009. He will request their approval to present the document to the Faculty Senate at its first Spring Semester 2009 meeting. There was agreement that prior to Senate approval, the LRPC can begin collecting existing department strategic plans. In the next few days Ritchie will ask Linda Pedrick for a list of all college departments, programs, and centers. He will then ask Rhonda Moulton for a list of department strategic plans and any copies of those plans that she may already have. Cirno and Ritchie will then determine which department strategic plans are missing and contact the secretaries of those departments to ask them to send Cirno copies of their department strategic plans. All of the strategic plans that have been gathered will then be brought to the next LRPC meeting in January.

Cirno will ask his secretary to solicit LRPC members' schedules between January 21 and 29 to determine a date and time for the next LRPC meeting.

The meeting was adjourned at 9:20 AM.

Respectfully submitted, Diane Craft