

GPA Repair Kit with Retake

In order to understand how to improve your GPA, you must first understand how it is calculated! GPA is a result of the total GPA credits you have taken and the total credits that you have earned here at Cortland.

- Grades from other institutions do not count toward your GPA here
- Pass/Fail courses do not count toward your GPA
- If you take an incomplete and you do not make the work up by the end of the following semester, it becomes an E.
- If you retake a course, the most recent grade will be factored into your GPA (contact the department offering the course to have the hold lifted before you register for the retake and be sure to fill out a retake form with the Registrar's Office)

Projecting your new GPA

Total credits towards GPA to date
(GPA Hours – found on your transcript) 1. _____

Number of credit hours you are retaking this semester 2. _____

Adjusted credits towards GPA
(Line 1 minus Line 2) 3. _____

Total GPA credits you are taking this semester 4. _____

Total GPA Hours
(Line 4 plus Line 3) 5. _____

What is the overall GPA you want by the end of
this semester? 6. _____

Quality Points needed for your desired average
(Line 5 multiplied by line 6) 7. _____

Total quality points earned to date
(Quality points – found on your transcript) 8. _____

Quality Point Value of retakes in progress
(For Example, if you initially failed a 3 credits course,
this number is 0, D- = 2.1, D = 3, D+ = 3.9, C- = 5.1, C = 6)
See GPA calculation table 9. _____

Adjusted Present Quality Points
(Line 8 minus Line 9) 10. _____

Quality Point Difference
(Line 7 minus Line 10) 11. _____

Semester average needed to earn desired GPA
(Line 11 divided by Line 4) 12. _____