

Fall 2009 Fieldwork Timeline

Date Due	Item	Description and Action Required
9-08-09	Fieldwork Begins	1st day of Field Experience!
9-11-09	First Week Sheet	Mail to College Supervisor
9-25-09	Job Description	Description of day-to-day duties, mail to College Supervisor
Weekly	Daily Logs	Mail to college supervisor every week
10-02-09	Project Proposal	Mail to College supervisor
10-15-09	Student Performance Evaluation (Mid-semester)	Mail to college supervisor
12-11-09	Summary Report	Mail to college supervisor
12-11-09	Project Report	Mail to college supervisor
12-18-09	Student Performance Evaluation (End-semester)	Mail to college supervisor
12-18-09	Summary Record of Absences	Mail to college supervisor
12-21-09	Overall Final Appraisal	Mail to Health Department Fieldwork Coordinator, Moffett Center, Room 105
12-21-09	College Supervision checklist (student)	Mail to Health Department Fieldwork Coordinator, Moffett Center, Room 105
12-21-09	College Supervision checklist (agency)	Mail to Health Department Fieldwork Coordinator, Moffett Center, Room 105
12-23-09	Fieldwork ends	