

ANNOUNCEMENT OF VACANCY
(Pending funding approval)

POSITION: Teaching, Fieldwork and Lab Assistant

QUALIFICATIONS:

REQUIRED:

Acceptance for graduate study
Excellent oral and written communication skills
Record keeping

DESIRED:

Group leadership/facilitation experience preferred

RESPONSIBILITIES:

- ◆ Teach labs and assist with a large lecture course, Play Across Cultures (GE6 - REC 150). Assist with logistics, planning, grading, and teaching during small group games and other activity labs embedded in the course.
- ◆ Supervise the lab and fieldwork hours for 3 courses per semester: REC 280 (fall/spring) / REC 380 (fall/spring) (usually around 50 students each doing 20 hours), REC 293 (a GE11) (fall/spring) (usually around 60 students each doing 25 hours), and REC 470 (all year) (usually around 40 students doing 30 hours). This entails extensive collaboration and communication with community recreation and human service agencies in the Cortland/Ithaca/Syracuse area. Supervision includes weekly grading of fieldwork reports from students and monitoring of hours.
- ◆ Internship supervision (up to 2 students, each doing 14-week internships). This involves monitoring weekly assignments, providing feedback to students, communicating with agency supervisors, visiting students once a semester on site, and attending two on-campus seminars with students.
- ◆ Assist with other courses as assigned.
- ◆ Assist with faculty research, including literature review, data collection, data entry and analysis, and other research needs.
- ◆ Other duties as assigned.

SALARY:

6-credit resident tuition waiver per semester plus \$5,000 stipend for the year

APPLICATION:

Completed applications with letters of recommendation are due in the Graduate Studies Office, SUNY Cortland, 216 Brockway Hall, Cortland, NY 13045 by April 10, 2009

SUNY Cortland is an AA/EEO/ADA employer