

ANNOUNCEMENT OF VACANCY

POSITION: Graduate Assistantship in Foundations of Education and Inclusive Education

REQUIRED: Admission to or application to a Master's program in education at SUNY Cortland. An applicant who has not yet applied must indicate intention to apply and, if the applicant is chosen, will be given an assistantship conditional on successful admission to the Master's program.

Evidence of high levels of academic achievement, writing and communication skills. Interest in urban education, inclusive education, equity issues in education. Ability to function as part of a team is essential. Competence with word processing.

DESIRED: Technology skills including data management (Excel), Desktop Publishing and website development software. Teaching experience at the K-12 level. Urban teaching experience.

RESPONSIBILITIES: Provide support to both the Foundations and Social Advocacy Department and the Institute for Disability Studies.

Assist department chair in the compilation and analysis of data for assessment of programs in inclusive special education and other projects. Mentor undergraduate students as appropriate.

Assist Director of the Institute for Disability Studies with selected projects and tasks related to the daily operations of the Institute.

Assist editor of *Social Advocacy and Systems Change* e-journal, housed within the Institute for Disability Studies, with systematizing and managing the flow of submitted manuscripts and communication with authors.

SALARY: 6 Credits of tuition per semester

APPLICATION: Completed applications with letters of recommendation are due in the Office of Graduate Studies, SUNY Cortland, 216 Brockway Hall, Cortland, NY 13045 by April 10, 2009.

SUNY Cortland is an AA/EEO/ADA employer