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# Campus Resources/ Student Support

# Academic Support and Achievement Program

Van Hoesen Hall, Rooms A-11, 12  
(607) 753-4309  
E-mail: [asap@cortland.edu](mailto:asap@cortland.edu)  
[www.cortland.edu/asap/](http://www.cortland.edu/asap/)

The Academic Support and Achievement Program (ASAP) helps students learn how they learn best. ASAP staff provides academic support to students of all ability and achievement levels in writing, reading, math and study skills. Students may use the services through self-referral or referral by an advisor, faculty member or dean. They may take advantage of professional staff and professionally trained peers to receive one-on-one instruction, small

group instruction, workshops and supplemental instruction attached to challenging courses. Supplemental instruction is listed as “SI” in the course schedule. Students who have regularly attended ASAP have developed increased confidence in their abilities, have acquired independent learning skills, and have shown marked improvement in their grade point averages.

# Advisement and Transition

Memorial Library, First Floor  
(607) 753-4726  
[www.cortland.edu/advisement](http://www.cortland.edu/advisement)

Advisement and Transition provides services and support to all students at SUNY Cortland regarding transition to college, academic planning and academic decision-making. The goal of Advisement and Transition is to help students identify options and resources, learn the academic policies and procedures of SUNY Cortland and

make informed decisions. The office provides direct advisement to pre-major and education waiting students as well as walk-in support to any student. The office also coordinates COR 101: The Cortland Experience first year seminar, Orientation, Non-traditional and Transfer Student Support and Academic Convocation.

# Athletic Facilities

Park Center, Room E-302  
(607) 753-4953

SUNY Cortland’s outdoor multipurpose stadium complex features two artificial turf fields, one of which includes an eight-lane track and jumping areas. Both fields are lighted and are served by a dual-sided, multi-tier press box. The main stadium field seats 6,500 spectators, while the auxiliary field offers seating for 1,500 people. The Cortland football, field hockey, men’s and women’s lacrosse, men’s and women’s soccer and men’s and women’s track and field teams are among those that utilize the facility. The Stadium Complex also includes a modern athletic training room, locker areas and a large video scoreboard display.

Meanwhile, the Park Center houses a number of indoor athletic facilities. Included in the building are the 3,500-seat Corey Gymnasium for basketball, volleyball, gymnastics and wrestling, the 2,500-seat Alumni Arena for ice hockey, a 1,000-seat gymnastics arena, and the 1,500-seat Olympic-sized Holsten Pool. The Park Center also features three weight-training rooms, including two dedicated to varsity athletic teams, along with a wrestling practice room, two dance studios and a modern, fully equipped athletic training facility.

Cortland student-athletes also enjoy the use of the Lusk Field House with its tartan-textured track and volleyball/basketball/badminton courts, Wallace Field for baseball, lighted Holloway Field for soccer, Dragon Field for softball, 22 tennis courts, and numerous outdoor practice fields.

More information about the athletic facilities can be found on page 296 of this catalog under the Recreational Sports Department.

# Auxiliary Services Corporation (ASC)

Neubig Hall, First Floor  
(607) 753-4325  
E-mail: [asc@cortland.edu](mailto:asc@cortland.edu)  
[ascweb.cortland.edu](http://ascweb.cortland.edu)

## Auxiliary Services Corporation (ASC)

The Auxiliary Services Corporation (ASC) has served the SUNY Cortland campus community for more than 50 years. ASC provides students with excellent service and exceptional value in a caring and professional manner, which enhances the quality of their campus experience and supports their educational goals. For more information about services, please visit ASC's Web site at [ascweb.cortland.edu](http://ascweb.cortland.edu), call (607) 753-4627, visit the ASC Office in Neubig Hall or send an e-mail to [asc@cortland.edu](mailto:asc@cortland.edu).

### THE COLLEGE STORE

The College Store, conveniently located in Neubig Hall, carries all the required textbooks and course materials for SUNY Cortland. It is recommended that students use the free textbook prepack service, which allows them to order their textbooks online before the start of each semester. The College Store staff will prepack the books for easy pick up. Since prepack orders get first access to used books, students can save up to 25 percent on their textbook purchases by submitting their orders online at [ascweb.cortland.edu/books](http://ascweb.cortland.edu/books).

The store also carries insignia clothing, school and art supplies, computer and electronic products, trade books, and general merchandise to enhance the academic experience and meet various student needs. Special services include photo processing, fax service and special orders.

Please visit ASC's Web site for textbook prepacks, store hours and other up-to-date information. Extended hours are offered at the beginning and end of each semester for textbook purchases and buy back of textbooks, respectively.

### DINING SERVICES

All on-campus students are required by College policy to participate in a meal plan. ASC offers a variety of meal plans to meet student needs. All students are automatically enrolled in the Silver plan and may upgrade to the Gold or Platinum plans. Only returning (second semester) students may downsize their plan to the Bronze or Copper plans. Students may change their plans, as specified above, by logging into the residential services page on BannerWeb or by contacting the ASC Office during the first full week of classes.

It is recommended that off-campus and West Campus students consider purchasing the Olympic, Collegiate or Recreational plans, which are designed to meet the needs of commuter students. All off-campus students must call or visit the ASC Office or send an e-mail to [asc@cortland.edu](mailto:asc@cortland.edu) to enroll in one of the off-campus plans.

All ASC dining facilities are accessed with the SUNY Card. Many unique dining venues are conveniently located throughout campus with hours of service that extend from early morning through late at night, giving students a multitude of choices about when and where to eat.

For more detailed information on ASC dining facilities, meal plans, menus and frequently asked questions, visit the ASC Web site.

### IDENTIFICATION CARDS

All students who register for courses at SUNY Cortland are required to have a SUNY Card. To obtain the card, students must be registered, have their college identification number and present photo identification. The SUNY Card is a multifunctional, video-imaged card with electronic verification capability. The SUNY Card provides online access for dining services, vending, library, network copying/printing, on-campus laundry service, health service and fitness center access. This proximity card is also needed for keyless entry to the residence halls.

The SUNY Card is issued by ASC in Neubig Hall. A \$10 fee is charged for the initial card; the fee to replace a lost or stolen card is \$15. Temporary residence hall proximity cards are available nights and weekends at the University Police Office in the case of lost/stolen cards. ASC office hours are Monday through Friday, 8 a.m.-4:30 p.m. Extended service hours are offered during the first week of the semester.

### OTHER ASC SERVICES

ASC provides the Connections debit account in conjunction with the SUNY Card. The Connections account is accepted in all dining operations, the College Store, network printers and copiers and vending machines. The Connections account is the exclusive method of payment for the campus laundry machines. We recommend that students make Connections deposits online at [ascweb.cortland.edu](http://ascweb.cortland.edu), especially during the first week of the semester to avoid lines or waiting. Students may also make deposits by phone, mail or in person. The Connections account is a convenient, easy, and secure method of making purchases for all ASC services. There are no fees associated with this account; however, funds that are deposited may not be withdrawn during the semester. Balances in the Connections account are refundable at the end of the school year.

ASC offers a prepaid gift card that can be used in the same locations as the Connections account. The ASC gift card is a great gift for students, and it can easily be purchased in various denominations online. Gift cards also may be purchased by mail, phone, or in person at the ASC Office or the College Store.

All full-time students must have appropriate health insurance coverage. A student health insurance plan and personal property protection plan are offered through ASC. Please visit ASC's Web site to enroll or obtain additional information regarding each of these plans.

ASC's MicroFridge is a combination microwave oven, refrigerator and freezer. This convenient unit is the only authorized microwave oven on campus. Students may also be interested in renting an electronic safe for small valuables and personal belongings. Both the MicroFridge and the electronic safe may be rented by the semester or the year. Information is available on the Web site.

ASC employs more than 150 students a semester in all aspects of its operations. These positions are not Work Study. Available work schedules and applications are available on the Web site.

# Campus Activities and Corey Union

## OFFICE

The Corey Union serves as the center for the College's activities and conferences. The facility houses meeting rooms, offices for student organizations, study lounges, the Campus Activities and Corey Union Office, WSUC-FM, and the all-purpose Function Room with a seating capacity of up to 800. The College Union also houses the Student Voice Office, a drop-in center and a location for multicultural programming. Other Corey Union services include an information center, a ticket booth, a Subway, a Friendly's, Dunkin' Donuts™ and a snack bar and pizzeria.

The Campus Activities and Corey Union Office is a resource to more than 80 clubs and organizations, including the Student Government Association (SGA), which is responsible for student governance, student rights and programs, and the allocation of the

Corey Union, Room 402-B  
(607) 753-2321  
E-mail: [campact@cortland.edu](mailto:campact@cortland.edu)

mandatory student activity fee (MAF). Other SGA groups include the Black Student Union (BSU), Non-Traditional Student Organization, Student Activities Board (SAB), Gospel Choir, the *Dragon Chronicle* and WSUC-FM, just to name a few. Also, the College recognizes five sororities: Alpha Phi, Delta Phi Epsilon, Nu Sigma Chi, Phi Sigma Sigma, Sigma Delta Tau; and two fraternities: Pi Kappa Phi and Delta Chi; and one service fraternity: Alpha Phi Omega.

In addition to providing opportunities to develop leadership and personal skills, the Campus Activities and Corey Union Office and the SGA provide students with information and services to help them meet the unique challenges and opportunities of off-campus living.

# Child Care

## CENTER

The SUNY Cortland Child Care Center is licensed by New York State and is accredited by the National Association for the Education of Young Children for 66 children ages six weeks to five years. Enrollment priority is given to SUNY students and staff and New York State employees. The program operates year round, Monday through Friday, from 6:30 a.m. until 5:30 p.m. Both full-time and part-time care is offered. In addition, the center operates a six-week summer program for school-age children.

Twin Towers, Room 131  
(607) 753-5955  
E-mail: [hartnettj@cortland.edu](mailto:hartnettj@cortland.edu)  
[www.cortland.edu/childcare/](http://www.cortland.edu/childcare/)

Breakfast, lunch and afternoon snacks are prepared according to New York State Department of Health nutritional requirements. The program uses a creative curriculum providing age-appropriate activities where children can learn through their play experiences.

Fees are based on a sliding fee schedule determined by income and family size. A 10 percent discount is given to SUNY students. Tuition subsidies and sibling discounts are available to eligible families.

The center does not discriminate on the basis of race, religion, color, sex, national origin, or disability.

# Computing Services

**Academic Computing Services**  
Winchell Hall, Room 106  
(607) 753-5793  
E-mail: [acs@cortland.edu](mailto:acs@cortland.edu)  
[www.acs.cortland.edu](http://www.acs.cortland.edu)

**Administrative Computing Services**  
Winchell Hall, Room 202  
(607) 753-2501  
[www.cortland.edu/admindc/](http://www.cortland.edu/admindc/)

Seventeen public computing labs, including a 24-hour, seven-days-a-week lab, and 36 special-purpose computing labs are available for student use. Public computing facilities are equipped with nearly 865 Windows-based and Macintosh microcomputers, network laser printing, network communications software, and a wide variety of software applications. Handouts describing these labs are available from Academic Computing Services. Information about the public computing labs also is available at the Academic Computing Services Web site: [acs.cortland.edu](http://acs.cortland.edu).

Computer facilities on campus include specialized labs for computer-mediated composition, foreign language study, music listening and composition, desktop publishing, high-resolution graphics for mapping with color plotting capabilities, sports motion and biomechanics analysis, remedial skills instruction, journalism, psychology, teacher training, mathematics and science instruction, health resources, ethics tutorial, art design, and word processing applications. Students have opportunities to learn computer languages, to access the computer interactively and to use a variety of powerful software packages for data analysis, problem solving, research and critical thinking. Online asynchronous Web-based courses using a course management system are also available. The College's World Wide Web Pages provide campus information and access to the Internet.

The Technology Help Center is staffed with full-time professional and part-time student employees, who are available to provide technical assistance by phone at ext. 2500, by e-mail at [helpdesk@cortland.edu](mailto:helpdesk@cortland.edu) or in person at Winchell Hall. Because hours vary according to the academic calendar, refer to [acs.cortland.edu](http://acs.cortland.edu) for Help Center hours.

Computer e-mail accounts are available at no cost to all faculty, staff and students. E-mail accounts are accessible via the Web from anywhere in the world through Microsoft Outlook Web access. To request a Cortland e-mail account, go to <http://acs.cortland.edu> and click on forms. Students can establish their e-mail accounts by going to [webmail.cortland.edu](http://webmail.cortland.edu) and clicking on Create Student Web mail account.

Computing and information technology points of interest for students:

- 24-hour, seven days a week open access computer lab
- All computing facilities are wheelchair accessible
- Large projection computer display in computer labs for enhanced instructional use
- E-mail Express sites to accommodate e-mail and Internet access only
- Library catalog and databases available at <http://library.cortland.edu>

All faculty, staff and students should observe the policies and procedures for computing and network facilities. Details on all policies that staff, faculty, and students are expected to abide by are found at [cortland.edu/ir](http://cortland.edu/ir).

Students bringing computers to campus will connect directly to the HallNet residential computer network. HallNet is the on-campus residence hall data communications network that provides high-speed Ethernet access to SUNY Cortland's data communications network and the Internet. Students are able to work on assignments, read electronic news, send e-mails and chat with friends from their room.

For additional information regarding HallNet, please visit [www.cortland.edu/hallnet](http://www.cortland.edu/hallnet).

# Memorial Library

(607) 753-2221 (Director's Office)  
(607) 753-2525 (Circulation Desk)  
E-mail: [library@cortland.edu](mailto:library@cortland.edu)  
[library.cortland.edu](http://library.cortland.edu)

Memorial Library houses a collection of more than 400,000 volumes, 1,200 journal subscriptions, an extensive microtext collection and a strong collection of electronic resources. The library collection also includes information in a variety of formats. The library is an open stack facility with seating for 1,000 users. It is open seven days a week when classes are in session with late night hours providing extended periods for study, computer lab use and access to the collection.

The Learning Commons, on the first floor, provides assistance with reference and research questions, and with technology projects. The Commons is an engaging place for students and faculty to mingle and talk.

The library's Web page provides access to a variety of information about the library's services and collections, including access to the library's catalog, to full-text and citation databases as well as other Web-based information.

Library materials that are needed but not available on campus may be borrowed from other libraries through the interlibrary loan service. The SUNY Open Access Policy allows

Cortland students to enjoy borrowing privileges at nearly all State University of New York campuses. The library also houses the Teaching Materials Center which collects items related to elementary and secondary education. This center has 38,000 volumes, including textbooks, curriculum guides, educational media and a children's literature collection. The Bookmark Café, located on the first floor, offers a friendly environment and delicious food and drink as aids to study and reflection.

The Library has two networked computer labs, one for Macintosh and one for PC users and there are Mac and PC computers in the Late Night Reading Room. In addition, the library houses the Adaptive Technology Lab and the Multimedia Studio.

The College's librarians offer a range of programs from individualized reference and research services to instruction in computer and information literacy. The librarians serve as reference bibliographers, each specializing in the various subjects taught at SUNY Cortland. The library offers workshops and formal instruction in computer and information fluency to prepare students for a lifetime of learning.

# Multicultural Life

## OFFICE

Corey Union, Room 401  
(607) 753-2336

The Multicultural Life Office provides culturally enlightening programs with the intent of facilitating an environment in which cultural diversity is both appreciated and supported. It is the hope of this office that members of the SUNY Cortland community will develop a better understanding of all people in our society in general and specifically people of African, Asian, Latino and Native American descent and students who have identified themselves as gay, bisexual, lesbian and transgender.

This office also serves as a primary resource for students of color and strives to ensure that their academic, personal and social needs are fulfilled during their tenure at the College.

The Multicultural Life Office and the Student Support Committee co-sponsor The Challenge for Success Program to honor the outstanding achievements of African, Latino/a, Asian and Native American (ALANA) students and the Kente Cloth ceremony for graduating ALANA seniors to symbolize the importance of family support.

# Outdoor Education Facilities

Center for Environmental and  
Outdoor Education  
Miller Building, Room 230  
(607) 753-5488  
[www.cortland.edu/outdoor/](http://www.cortland.edu/outdoor/)

SUNY Cortland has recognized the value of outdoor and environmental education since the mid-1930s when it began to require physical education students to participate in two-week camping programs as part of their formal training. Opportunities for study and fieldwork in the outdoors have expanded greatly since that time and many of Cortland's academic departments now make use of three adjunct campuses developed by the College to support outdoor and environmental education programs.

## Outdoor Education Center at Raquette Lake

Jack C. Sheltmire, Director  
P.O. Box 99, Raquette Lake, NY 13436  
(315) 354-4784

**Antlers:** Located on the west side of Raquette Lake, Antlers serves both as a site for conferences and course work as well as a docking area for those embarking to Camp Huntington.

Antlers can accommodate approximately 45 guests. The location offers convenient access to the Adirondack Museum and other sites in the area.

**Huntington Memorial Camp:** Camp Huntington provides an outstanding natural setting for students to examine most aspects of the environment. This facility can accommodate up to 70 guests. The camp's forests, bogs and ponds serve as natural laboratories for courses in the biological sciences. Raquette Lake provides an elaborate research area in which students examine the unpolluted waters.

Physical education and recreation students make extensive use of the Outdoor Education Center in required and elective courses. Students from all disciplines enjoy opportunities at the Outdoor Education Center to learn how to use the outdoors as a classroom for academic subjects and to learn to develop an appreciation for the outdoor environment.

## Hoxie Gorge Nature Preserve

R. Lawrence Klotz, Biological Sciences Department  
Bowers Hall, Room 240  
(607) 753-2715

Hoxie Gorge Nature Preserve is a 169-acre natural area close to the main campus. It provides many different environments, each with a unique set of characteristics that warrant careful study by the biologist or geologist or treat the casual visitor with a pleasant visual experience. The natural environments include pristine streams running through the gorge area, mature woodlands and old fields. The McDermott Nature Trail provides access to these areas.

Hoxie Gorge provides SUNY Cortland students, faculty and staff with the opportunity for class and individual study, research and enjoyment of the natural environment. Located only seven miles from campus, Hoxie Gorge is easily visited during a two or three hour class period. Approximately 1,000 students per year are involved in academic field study there.

Faculty members and a number of their students have utilized Hoxie Gorge extensively for research purposes. This research has attracted more than \$500,000 in grants and resulted in approximately 30 journal publications. The research topics include insect chemical ecology and behavior, taxonomy of mushrooms, conservation biology of amphibians, pollination biology of flowering plants and nutrient cycling in streams.

## Robert C. Brauer Memorial Field Research Station

Jack Sheltmire, Director  
Center for Environmental and Outdoor Education  
Miller Building, Room 230  
(607) 753-5488

SUNY Cortland's Robert C. Brauer Memorial Field Research Station is the only major geological facility in State University of New York. It is located in the town of Bethlehem, eight miles south of Albany and near the famed Helderberg Escarpment — an area known to geologists as a classic region of fossiliferous limestone and shale formations of the Devonian age.

A main building and bunkhouse on the 33-acre tract provide classroom, dining and sleeping accommodations for approximately 36 students. This facility is used by the College's Geology Department as a base for studies of the Catskill Mountains, mid-Hudson Valley and Taconic Range, which offer sections of Lower and Middle Paleozoic carbonate and terrigenous rocks, structurally complex and metamorphic terranes, and widespread Pleistocene landforms and deposits.

The Adirondacks and Berkshires also are accessible from Brauer Field Station for field trips and provide opportunities for examining igneous and high-grade metamorphic rocks of the Precambrian age.

The Brauer Field Station is available for use by other educational institutions and professional organizations. In addition to activities sponsored by the College's admissions and alumni affairs offices, SUNY Cortland and other institutions have used this facility for programs in biology, foreign language and geology.

# Outreach Services

## UNIT

Cornish Hall, Room D-206  
(607) 753-5430  
[www.cortland.edu/outreach/](http://www.cortland.edu/outreach/)

The School of Education coordinates several outreach services that bring together several offices and programs that extend beyond the SUNY Cortland campus to area schools, businesses and the community. The unit provides a wide range of services and programs for students, faculty, local businesses, area residents and youngsters. Program coordinators provide quality programs that meet the needs of their individual clientele.

Outreach Services includes:

### ACCESS TO COLLEGE EDUCATION (ACE)

Van Hoesen Hall, Room C-119  
(607) 753-5662

The Access to College Education (ACE) program provides resources and services to help high school students with potential challenges pursue a college education through a partnership between 11 area school districts and four higher education institutions: SUNY Cortland, Ithaca College, Tompkins Cortland Community College and Cornell University.

### CENTER FOR EDUCATIONAL EXCHANGE (CEE)

Van Hoesen Hall, Room B-232  
(607) 753-4704  
[www.cortland.edu/cee](http://www.cortland.edu/cee)

The Center for Educational Exchange provides both credit and noncredit programs for area educators, coaches, pre-service teachers, administrative interns and high school students. The center facilitates the Community Roundtables.

### LIBERTY PARTNERSHIPS PROGRAM (LPP)

Van Hoesen Hall, Room C-119  
(607) 753-5663

Liberty Partnerships Program (LPP) provides programs to help high-risk youths complete high school and seek continued education or meaningful employment upon graduation through a partnership with area schools, higher education institutions and community-based agencies.

# Recreational Sports

## DEPARTMENT

Park Center, Room E-245  
(607) 753-5585  
E-mail: [wrightj@cortland.edu](mailto:wrightj@cortland.edu)  
[www.cortland.edu/recsports/](http://www.cortland.edu/recsports/)

### MISSION STATEMENT

*The goal of the SUNY Cortland Recreational Sports Department is to provide a variety of recreational opportunities that contribute to the physical, emotional and social health of all members of the College community. The department will continuously develop programs and activities for participants to increase their positive use of leisure time, improve their quality of life and encourage them to commit to a lifetime of fitness and recreation participation.*

The mission is fulfilled by providing the following programs, which are funded by the Mandatory Student Activity Fee and available to every student at SUNY Cortland:

- An intramural sports program with 55 different sports/special events, with more than 30,000 participations annually.
- An open recreation program with more than 180,000 participations annually. A variety of recreation facilities (two fitness facilities; two swimming pools; 10 racquetball courts; eight squash courts; and gyms/field house for jogging, basketball, volleyball and badminton) are available on an open recreation concept until 11 p.m. most days. Two outdoor basketball courts and 22 tennis courts are available for open recreation use during daylight hours.
- An equipment checkout/court reservation service that goes hand-in-hand with the open recreation program.
- A noncredit instruction program that currently offers instruction in washin-ryu karate, yoga and t'ai chi.

- A sport club program with 35 clubs (more than 700 participants) including aikido, badminton, men's baseball, men's basketball, women's basketball, cheerleading, cycling, Danceworks, Cortland Dance Company, equestrian, fencing, field hockey, golf, gymnastics, men's ice hockey, jiu-jitsu, kickline, men's lacrosse, women's lacrosse, outdoor adventure, men's rugby, women's rugby, ski/snow boarding, men's soccer, women's soccer, women's softball, swimming, table tennis, taekwon do, men's team handball, women's team handball, tennis, ultimate frisbee, men's volleyball and women's volleyball.
- Two state-of-the-art fitness facilities that have great availability, as well as excellent supervision and instruction. The Woods Facility, located in Park Center, and the Tomik Facility, located in Van Hoesen Hall are equipped with a wide array of cardiovascular fitness equipment, selectorized weight circuits and free weights.
- An outdoor opportunities program that provides all SUNY Cortland students, faculty and staff with the opportunity to participate in a variety of outdoor recreation activities including snowshoeing, cross-country skiing, kayaking, hiking, camping and wind surfing.

The recreational sports program was rated number one in student satisfaction in the entire SUNY system in the last four Student Opinion Surveys that were administered in 1994, 1997, 2000 and 2003.

More than 60 percent of SUNY Cortland students participate in at least one aspect of the recreational sports program.

# Residential Services

## OFFICE

The Residential Services Office is responsible for the administration of the College's residence halls and apartments. All of the residential facilities are co-educational and are staffed by professional residence hall directors or complex coordinators as well as paraprofessional student staff.

SUNY Cortland places an emphasis on the residential experience. All freshmen, sophomores and transfer students are required to live on campus for the entire academic year. Students requesting to continue to live on campus beyond the sophomore year will be accommodated as space is available in college residence halls or apartments. Special interest housing, i.e. international, wellness

Van Hoesen Hall, Room B-33  
(607) 753-4724  
E-mail: [resservices@cortland.edu](mailto:resservices@cortland.edu)  
[www.cortland.edu/reslife/](http://www.cortland.edu/reslife/)

floor, quiet atmosphere, etc. is offered to students as an optional living experience. The residence halls are open during the fall and spring semesters in accord with the College calendar.

The Residential Services Office's mission is to assist in the formation of a community-centered environment, which will have a positive effect on both the intellectual and personal development of students. The program's commitment to diversity and emphasis on learning experiences provides all students the opportunities to become fully immersed in the collegiate experience.

# Student Development

## CENTER

The Student Development Center is designed to promote the total growth of students from the time of their acceptance to the College through graduation and beyond.

The units within the Student Development Center include Career Services, Counseling Center, Health Promotion, Student Disability Services, Student Health Service and Substance Abuse Prevention.

### CAREER SERVICES

Van Hoesen Hall, Room B-5  
(607) 753-4715  
[www.cortland.edu/career/](http://www.cortland.edu/career/)

The Career Services Office is available to all students and alumni to assist in formulating career goals, organizing effective job searches and locating graduate schools.

Among the many services provided are:

- career counseling
- a comprehensive career resources library
- extensive workshop schedule
- hosting of special events such as Summer Job and Intern Fair, Teacher Recruitment Days, Career Panels, Graduate School Day and Volunteer Fair
- a credentials office to maintain professional recommendations to support employment or graduate school searches
- internship placements, volunteer referral and community service
- part-time student employment job referral service
- certification information
- online job vacancy listings through SUNY Cortland JobConnect
- on-campus recruiting

Van Hoesen Hall, Room B-44  
(607) 753-4728  
[www.cortland.edu/sdc/](http://www.cortland.edu/sdc/)

### COUNSELING CENTER

Van Hoesen Hall, Room B-44  
(607) 753-4728  
[www.cortland.edu/sdc/counseling/](http://www.cortland.edu/sdc/counseling/)

The Counseling Center provides short term therapeutic services to facilitate students' personal, social and educational adjustment. The Center staff recognizes that the adjustment to college life can be stressful and challenging. While these challenges can be stressful, it can be a time for learning and growth. The Counseling Center assists students in their transitional adjustment by providing developmentally focused programming and offers developmental support services for students. The Counseling Center serves as a resource to the SUNY Cortland community. The Counseling Center meets national Standards, as it is accredited by the International Association of Counseling Services (IACS).

Types of help available include:

- personal counseling
- vocational counseling
- educational counseling
- referrals

The Counseling Center also administers the New York State Teacher Certification Exam (NYSTCE).

## HEALTH PROMOTION

Van Hoesen Hall, Room B-1  
(607) 753-2066  
[www.cortland.edu/sdc/he/](http://www.cortland.edu/sdc/he/)

The Health Promotion Office emphasizes awareness of current health issues, prevention of disease and illness, and promotion of health and wellness. While the office primarily exists to serve the health and wellness needs of SUNY Cortland students, there is also a strong commitment to offer programs for and share resources with the college faculty and staff as well as the greater community. The office is committed to providing opportunities for members of the college community as well as the greater community to heighten personal and community awareness concerning health issues and develop health-promoting skills and attitudes necessary to make responsible personal and community health decisions.

Services offered include:

- educational programming
- advocacy for students
- information and resources
- campus/community referrals
- internships, independent study and cooperative learning
- opportunities for student involvement

## STUDENT DISABILITY SERVICES

Van Hoesen Hall, Room B-1  
(607) 753-2066  
[www.cortland.edu/sdc/dserve/](http://www.cortland.edu/sdc/dserve/)

The mission of the Student Disability Services Office is to facilitate the educational and personal development of SUNY Cortland students with disabilities. Its goal is to ensure equal access to all programs and activities and facilitate the architectural and attitudinal accessibility of the campus environment.

SUNY Cortland is committed to upholding and maintaining all aspects of the Americans with Disabilities Act (ADA) approved in 1990 and Section 504 of the Rehabilitation Act of 1973.

The Student Disability Services Office has been designated as the Office that coordinates services for students with documented disabilities who voluntarily identify themselves to the office. Requests for services must be made in writing. Documentation of the disability must be submitted in writing along with the accommodations requested. Specific guidelines for documentation and procedures for instituting accommodations can be obtained by contacting the Student Disability Services Office directly.

The office serves in a multidimensional role as advocate, educator and coordinator of accommodations. Services include, but are not limited to:

- personal and educational counseling
- liaison with local, state and federal support agencies
- classroom accommodations
- emergency evacuation planning

## STUDENT HEALTH SERVICE

Van Hoesen Hall, Room B-26  
(607) 753-4811  
[www.cortland.edu/sdc/hservices/](http://www.cortland.edu/sdc/hservices/)

SUNY Cortland requires that a completed health history be submitted on admission to the College. In addition, students must meet New York State immunization mandates for measles, mumps, rubella and meningococcal disease. A pre-admission physical examination is required of intercollegiate athletes and international students and is strongly encouraged for all others.

The Student Health Service provides ambulatory health care to students so that they may participate successfully in the academic and extracurricular programs of their choice. The Student Health Service is accredited by the Accreditation Association for Ambulatory Health Care (AAAHC). The College's Mandatory Health Fee has been incorporated into the Program Service Charge.

Medical services include:

- diagnosis and treatment of common medical illnesses
- care of students with more chronic medical problems such as asthma, diabetes mellitus and seizure disorders
- access to a limited number of prescription medications
- Self-Help Cold Table
- physical examinations required for participation in intercollegiate sports, study abroad programs and internship experiences
- diagnosis and treatment of sexually transmitted diseases
- referrals to specialists and/or local hospitals as needed\*
- laboratory facilities to obtain routine samples which are sent to an outside laboratory for processing\*
- injections – including vaccinations, allergy shots and others \*
- pregnancy testing and emergency contraception
- SUNY Cortland's Student Health Service and the Jacobus Center for Reproductive Health Care work together to provide sexual health care for both male and female students
- health education

\* *Students are responsible for charges incurred for these services.*

## SUBSTANCE ABUSE PREVENTION AND EDUCATION

Van Hoesen Hall, Room B-1  
(607) 753-2066  
[www.cortland.edu/sdc/saps/](http://www.cortland.edu/sdc/saps/)

Substance Abuse Prevention and Education recognizes the adjustments students face when they embark on their academic careers.

Substance Abuse Prevention and Education exists to help students understand the connection between substance abuse and future success, to identify their individual risk factors for chemical dependency, and examine the choices they have made regarding alcohol and other drug use.

Toward this goal, Substance Abuse Prevention and Education provides the following services:

- peer education
- online substance education class
- educational workshops and training sessions for residence halls, classes and organizations
- information and resources

# University Police

## DEPARTMENT

Van Hoesen Hall, Room C-17

(607) 753-2112

Emergencies: (607) 753-2111 or 911

[www.cortland.edu/univpolice/homepage.html](http://www.cortland.edu/univpolice/homepage.html)

Law enforcement and personal safety are coordinated by the University Police Department. The department is staffed by 18 police officers. The office is open 24 hours a day, 365 days a year.

Parking on campus from 2 a.m.-5 p.m., Monday through Friday, is restricted to registered vehicles. Parking permits are available in the University Police Office or at the department's Web site. Illegally parked vehicles will be ticketed and may be towed at the owner's expense.

Handicap parking is available. Students with special needs should contact Disability Services at Van Hoesen Hall, Room B-1.

## JEANNE CLERY DISCLOSURE OF CAMPUS SECURITY POLICY AND CAMPUS STATISTICS ACT

SUNY Cortland publishes a Campus Safety Report in compliance with Code 20, United States Code Section 1092 (f) the *Jeanne Clery Disclosure of Campus Security Policy and Campus Statistics Act* and the Code of Federal Regulations (CFR). This document is available from the Admissions Office, University Police Department and the Student Affairs Office. Copies are also distributed in the residence halls and to campus offices. For the history of this act, which mandates the distribution of this information, visit [www.campusafety.org/aboutsoc/didntknow.html](http://www.campusafety.org/aboutsoc/didntknow.html).

Web information on campus crime statistics and prevention, patrol information, the emergency blue light phone system and the silent witness program is available at [www.cortland.edu/univpolice/homepage.html](http://www.cortland.edu/univpolice/homepage.html). For student judicial procedures, student behavior expectations, violation definitions, victim's rights, violator's rights, hearing procedures and potential sanctions, visit [www.cortland.edu/judaffairs/](http://www.cortland.edu/judaffairs/). Campus crime statistics are available from the State Education Department at <http://ope.ed.gov/security/>.

