

ON-CAMPUS JOB POSTING: JOB TITLE: _____

DESCRIPTION: _____

HOURS PER WEEK _____ SPECIFIC HOURS _____

PAY RATE OR RANGE \$ _____ PAY TYPE (hourly, contract, etc.) _____ # OF POSITIONS _____

DEPARTMENT _____ LOCATION _____ CONTACT NAME _____

PHONE () - FAX () - EMAIL _____

DEADLINE & DEADLINE & APPLICATION INSTRUCTIONS (What is the final date, if any, that you will accept applications? Do you prefer that applicants contact you by phone, mail, email, in person, etc.) _____

START DATE (If any) / / END DATE (If any) / /

PLEASE CALL US AS SOON AS YOU FILL THIS JOB OR ANY TIME YOU WANT TO MODIFY OR CLOSE THE POSTING