
• Office of Institutional Research and Assessment

DATE: 27-Nov-00
TO: Dr. William Sharp, Provost
FROM: Robert Ploutz-Snyder
RE: Middle States Self-Study Inventory

Per your request, please find the attached list of significant reports and/or data collection efforts that my office has coordinated or has on file. Included in this list are:

- A list of completed **Assessment Research Projects** that I have conducted for other units on campus since I arrived in February, 1998. This list represents rather *significant* assessment research that I conducted and that culminated in an official report. It does not include smaller-scale assessment support that I continually provide to the campus community.
- An inventory of **External surveys and/or data requests** that my office responded to since I arrived in February, 1998. Surveys such as the U.S. News and World Reports, ACT's surveys, and other common institutional survey responses are listed in this 7-page inventory.
- An inventory of **Internal data requests** that we responded to since I arrived in February, 1998. This 5-page inventory includes requests made from various other units on campus.
- An inventory of **data requests from SUNY System Administration** that we responded to since I arrived in February, 1998. These requests are used for System Administration research and in the preparation of Cortland's response to NY State Education Department data requests, Middle States data requests, and the National Center for Educational Statistics data requests (i.e. IPEDS).
- A 51-page inventory of **SUNY Statistical Releases and other significant reports** that we received from System Administration, and that are on file in my office.

In addition to these inventories, the office also publishes periodic **reports to the campus community**, of which the former Director of Institutional Research and Records prepared prior to my arrival in the Fall, 1998 semester. Included among these reports are:

- Enrollment and Degrees Granted reports (Fall '95, '96', '97', '98, '99 and Spring '95, '96)
- Cumulative GPA reports for Fall 1995 and Fall 1999
- A SUNY Cortland Attrition/Retention report, dated 11/13/96
- A Retention and Degrees Granted Report Including Transfer Patters among SUNY Campuses, dated 7/31/95
- A Cortland Enrollment by Majors, Freshman Application, and 5-year Enrollment Plan from 2/97 to 3/97 on file.

As always, if you have any questions, please do not hesitate to contact me.